



**Year 3/4 Class Teacher (Permanent)**

**0.8 FTE**

**MPS1-MPS3**

**Accountabilities** (‘School Teachers’ Pay and Conditions for teachers other than Headteachers 2021’):

**Teaching:**

In each case having regard to the curriculum for the school, and with a view to promoting the development of the abilities and aptitudes of the pupils in any class or group assigned to him/her:

\* planning and preparing courses and lessons

\* teaching, according to their educational needs, the pupils assigned to him/her, including the setting and marking of work to be carried out by the pupil in school and elsewhere;

\* assessing, recording and reporting on the development, progress and attainment of pupils.

\* planning and delivering outdoor learning opportunities across the school.

**Other Activities:**

\* promoting the general progress and well-being of individual pupils and of any class or group of pupils assigned to him/her;

\* providing guidance and advice to pupils on educational and social matters;

\* communicating and consulting with the parents of pupils;

\* communicating and co-operating with persons or bodies outside the school; and

\* participating in meetings arranged for any of the purposes described above.

**Assessment and Reports:**

\* reports and references relating to individual pupils and groups of pupils.

**Appraisal/Performance Management:**

\* participating in arrangements made in accordance with performance management regulations.

**Review, induction, further training and development:**

\* reviewing from time to time methods of teaching and programmes of work;

\* participating in arrangements for further training and professional development as a teacher including undertaking training and professional development which aim to meet needs identified in appraisal objectives or in appraisal statements.

**Educational methods:**

\* advising and co-operating with the head teacher and other teachers (or any one or more of them) on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.

**Discipline, health and safety:**

\* maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.

**Staff meetings:**

**\*** participating in meetings at the school, which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.

**Administration:**

\* participating in administrative and organisational tasks related to such duties as are described above, including the direction or supervision of persons providing support for the teachers in the school; and

\* attending assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions.

**Safeguarding**

**This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff to share this commitment.**

**All Staff will be expected to follow the set protocol and policy for reporting incidents of suspected abuse or any concerns regarding the welfare of a child.**